

INFORMATION NOTICE ON THE PROTECTION OF PERSONAL DATA

This information notice has been prepared by **Erakın Law Office**, acting as the data controller, in accordance with the Personal Data Protection Law No. 6698 (“KVKK”).

1. Identity of the Data Controller

In accordance with KVKK, your personal data is processed by **Erakın Law Office** in its capacity as the data controller.

Contact Information:

Address: İzzetpaşa Mah, Yeni Yol Cd, No:3, Floor:3, Office No:303, Nurol Tower,
Şişli/İstanbul

Phone: +90 533 518 08 50

Email: info@muraterakin.av.tr

2. Purpose of Processing Personal Data

Your personal data is processed for the following purposes:

- Providing legal consultancy and attorney services
- Conducting communication activities
- Managing contractual processes with the client
- Evaluating requests and applications made through the website
- Fulfilling legal obligations
- Complying with information and document retention obligations under applicable legislation

3. Personal Data Processed

The following personal data may be collected directly or indirectly through the website:

- Identity Information (name, surname)
- Contact Information (phone number, email, IP address)
- User transaction information (application content, contact forms)
- Information shared within the scope of legal services and consultancy

4. Method and Legal Basis for Collecting Personal Data

Your personal data is collected electronically through the information you provide via the website.

In line with Articles 5 and 6 of KVKK, your data is processed based on the following legal grounds:

- Your explicit consent
- Necessity for the establishment or performance of a contract
- Fulfillment of legal obligations

- Necessity for the establishment, exercise, or protection of a right

5. Transfer of Personal Data

Your personal data may be transferred only in cases where legal obligations are fulfilled or where your explicit consent is obtained, to:

- Judicial authorities and public institutions
- Technology and consultancy service providers we work with (limited to the scope of services provided)

6. Rights of the Data Subject

Under Article 11 of KVKK, you have the following rights:

- To learn whether your personal data is being processed
- To request information if your personal data has been processed
- To learn the purpose of processing and whether it is used appropriately
- To know the third parties to whom your data is transferred domestically or abroad
- To request correction of incomplete or inaccurate data
- To request deletion or destruction of your data within the framework of KVKK
- To request notification of these actions to third parties to whom data has been transferred
- To object to outcomes arising against you from automated processing systems
- To request compensation for damages caused by unlawful processing of your data

7. Application Method

You may submit your requests regarding your rights to **Erakın Law Office** in writing or via registered electronic mail (KEP), email, or other methods determined by KVKK.

Your requests will be resolved free of charge within **30 days** at the latest, in accordance with KVKK.